CARE INTERNATIONAL IN UGANDA

About CARE International
CARE is a global leader within a worldwide movement dedicated to ending poverty. We are known everywhere for our unshakeable commitment to the dignity of people. CARE works around the globe to save lives, defeat poverty and achieve social justice. We seek a world of hope, tolerance and social justice, where poverty has been overcome and all people live with dignity and security. We put women and girls in the centre of our work because we know that we cannot overcome poverty until all people have equal rights and opportunities. CARE has been working in Uganda for 50 years and in 2019/2020, we improved the lives of 2.6 million people (60% women). Our goal for the next five years is to reach ten million people, through our gender transformative, resilience building, and lifesaving programs. CARE International in Uganda seeks to recruit a highly motivated and qualified professional to fill up the position of:

Sexual Reproductive Health Coordinator, 1 Position, Location: Kyangwali Refugee Settlement

Job summary:
The Sexual Reproductive Health Coordinator's primary responsibility is to coordinate and supervise field level provision of comprehensive Sexual Reproductive Health interventions in liaison with partners under APEAL, and provide Sexual reproductive health expertise and guidance. The Sexual Reproductive Health Coordinator will be responsible for the programmatic coordination and timely implementation of comprehensive sexual reproductive health activities geared towards GBV prevention and response, mainstreaming and capacity building in Sexual Reproductive Health and Maternal Newborn Child Health. Additionally, s/he will be responsible for aligning adolescent girls and youth activities with Women Leadership in Emergencies, Gender in Emergencies, and VSLA components, and ensure practical capacity building of consortium staff and partners in these subjects.

Application Procedure:
Candidates who are interested in the above job should submit an updated CV and Application letter giving a day time telephone contact and names, telephone contacts and email addresses of 3 (three) work related referees only through our recruitment email: (ugarecruitment@care.org) clearly indicating the Job title in the email subject. The deadline for submitting CVs is 4th September, 2020. For any questions please call our office on 0312258100/150.

CARE IS AN EQUAL OPPORTUNITIES, GENDER SENSITIVE, CORRUPTION, SEXUAL EXPLOITATION AND ABUSE INTOLERANT EMPLOYER. Please Note that CARE International in Uganda does not ask any applicant payment for any recruitment process

N.B: Refer to the Job description below for more details about the job
CARE INTERNATIONAL IN UGANDA

JOB DESCRIPTION-SRH Coordinator

Job Title: Sexual Reproductive Health Coordinator

Programme: Emergency Response/APEAL

Duty Station: Kyangwali Refugee Settlement

Grade: D

Supervisor: Field Manager

Start Date: 1st September, 2020

Background:
CARE International has been active in Uganda since 1969 working in the country continuously since 1979, implementing a diverse portfolio of programs and projects. These include emergency services, economic development and civil society building. Our current programming targets Women, Girls and youth as well as vulnerable groups such as the extreme poor, internally displaced people, children to provide assistance and opportunities for empowerment and sustainable development through addressing the underlying causes of poverty grounded on careful and thorough analysis of power relations between different groups in society and the local context in which they live and work. Our programming is guided by our core values of transformation, Integrity, Diversity, Equality and excellence.

Overall Job Summary:
The Sexual Reproductive Health Coordinator’s primary responsibility is to coordinate and supervise field level provision of comprehensive Sexual Reproductive Health interventions in liaison with partners under APEAL, and provide Sexual reproductive health expertise and guidance. The Sexual Reproductive Health Coordinator will be responsible for the programmatic coordination and timely implementation of comprehensive sexual reproductive health activities geared towards GBV prevention and response, mainstreaming and capacity building in Sexual Reproductive Health and Maternal Newborn Child Health. Additionally, s/he will be responsible for aligning adolescent girls and youth activities with Women Leadership in Emergencies, Gender in Emergencies, and VSLA components, and ensure practical capacity building of consortium staff and partners in these subjects.

The Sexual Reproductive Health Coordinator will be responsible for leading and overseeing the implementation of the Girl Shine model. This will include assessing the needs of girls, selecting girls for the program, building relationships with gatekeepers and caregivers, monitoring activities, and overseeing the implementation of the Girl Shine Caregiver Curriculum (with support from other staff members). The SRH Coordinator will be responsible for leading the contextualization and adaptation process of the Girl Shine Life Skills and Caregiver curricula. The Sexual Reproductive Health Coordinator will be responsible for capacity building of health workers, facilitators, Village Health Team and mentors on the implementation of Girl Shine activities through on-the-job mentoring and training.

Specific Responsibilities and Tasks
Responsibility #1: Capacity Building: (Assess, facilitate and strengthen the capacity of facilitators, mentors and other community structures to implement Sexual Reproductive interventions - maternal, newborn, child health and adolescent/youths activities) - (40%)

i) Design Sexual Reproductive Health community training needs, assessment tools and methodologies relevant to the impact group of the program;

ii) Conduct and facilitate training and mentoring for the field teams and Health Workers on Sexual Reproductive Health - CMEs, CMR, comprehensive FP and ARSH;

iii) Ensure the filing system for all activities and ensure that information is organized accordingly to the reporting and auditing needs of the program. Ensure required levels of confidentiality;

iv) Compile and prepare quality monthly and weekly reports using the provided report format to Supervisor;

v) Contribute to the daily quality implementation, monitoring and evaluation of projects and interventions in Kyangwali Refugee Settlement;

vi) Identify, document and disseminate relevant project success stories, challenges and follow up on implementation of project's action points;

vii) Assist in participatory needs/vulnerability and capacity assessments of affected communities especially young adolescent girls, youths, pregnant and lactating mothers;

viii) Provide continuous monitoring of information sharing to ensure that information is shared safely and without breaching confidentiality of clients; and

ix) Host regular SRH coordination meetings at district, settlement level and local levels with all key stakeholders, including MOH, local and international NGOs including development organizations working on SRH, relevant UN agencies, civil society groups, intersectoral (protection, GBV, HIV) representatives, and community representatives.

Responsibility #2: Participate in the contextualization, adaptation, design and implementation of BCC strategies for purposes of increasing awareness on Sexual Reproductive Health Programming - (20%)

i) Lead in the monitoring of SRH information, focusing on knowledge, attitudes and skills of the impact population and different stakeholders;

ii) Working closely with health partners, GBV and HIV coordination mechanisms, support a mapping exercise/situation analysis of existing SRH services – including specialized local service providers that are already working and identify SRH program needs, capacities, and gaps and conduct a planning exercise in coordination with all relevant stakeholders for effective, efficient and sustainable SRH services;

iii) Provide technical and operational guidance on MISP implementation, as well as orientation for health partners on the MISP, RH kits, and other resources;

iv) Support coordinated procurement and distribution of RH Kits and supplies and plan for long-term sustainable SRH procurement and distribution systems and ensure MISP services are monitored to ensure quality and sustainability during peak refugee influx;

v) Identify existing resources and potential channels for communication that can be mobilized to inform the community and scale up interventions addressing Sexual Reproductive Health in emergency challenges and gaps;

vi) Inform the Response team on key SRH-related messages to be disseminated based on assessments and feedback from the target community and inform documentation processes;

vii) Support and actively participate in the mobilization of women and girls to improve Adolescent Programming education and service utilization, together with the Community
Leaders, Village Health Teams/Community Health Workers (CHW) and community groups; and

viii) Participate in Community Health Outreaches, Maternal Child Health Surveillance and Integrated Community Based Surveillance in collaboration with the Facility Health Providers.

Responsibility #3: Participate in the development and maintenance of effective SRH information (M & E) system- (20%)

i) SRH Coordinator will collect and apply service delivery data, analyze findings, identify solutions to service gaps, and plan for the provision of comprehensive SRH services;

ii) Through observation and regular evaluations, SRH Coordinator will oversee and ensure quality implementation of activities by the mentors/facilitators and share relevant information during staff meetings;

iii) Sexual Reproductive Health Coordinator will be responsible for overseeing the implementation of activities, including the selection of mentors and facilitators for girls, female/male caregivers, mother support groups, and the continued strengthening of the facilitators’ and mentors’ capacity;

iv) The Adolescent Programming Coordinator will be responsible for collecting data and preparing reports;

v) Sexual Reproductive Health Coordinator will work closely with the team to ensure GBV responses are reflective of the needs of girls, in particular early marriage/teenage pregnancy and sexual violence;

vi) Work closely with GBV Coordinator, MEAL staff and partners through provision of support in the management of an SRH data base including linking it to the DHIS2;

vii) Ensure that settlement based community structures and partner organizations are functioning and submitting reports to relevant community leaders, the sub county leaders, CARE and other relevant offices;

viii) Provide on-going support supervision and monitoring to health providers and community structures to ensure delivery of quality SRH services; and

ix) Identify, prepare and document SRMH lessons learnt under Humanitarian Response.

Responsibility #4: Ensure effective coordination and network system at settlement level while maintaining a high reputation- (15%)

i) In collaboration with the implementing partners, coordinate, support and facilitate monthly settlement level discussions and coordination meetings as may be required;

ii) Represent CARE at health facility, Settlement and in other relevant sector working group meetings as required from time to time;

iii) Establish and maintain cordial and professional relations with local partners and collaborators including district officials and other humanitarian health actors;

iv) Ensure regular communication among all levels and report back on key conclusions and challenges requiring resolution to the overall health coordination mechanism;

v) Actively liaise with other CARE programs and ensure the integration of the SGBV intervention in all the activities;

vi) Facilitate planning meetings with all stakeholders to identify synergies, needs, gaps, and opportunities, to support establishment of client-centered comprehensive SRH services within 3-6 months of the onset of the emergency; and

vii) Work closely with the other programme components to maximize programme output and impact.
Responsibility #5: Any other duties assigned- (5%)
These may include but not limited to the following activities
   i)     Overseeing implementation of SRH activities;
   ii)    Documentation of best practices and lessons learnt;
   iii)   Representation at different working groups in the settlement including district task force
          activities;
   iv)    Rapid assessment for SRH Programming/GBV; and
   v)     Participation in other CARE response activities.

Level of Authority
She/he will formally report to the Field Manager. S/he will organize her/his day-to-day work based on
the agreed weekly and monthly work plans with the GBV and Protection Advisor in coordination with
the other field staff, partners and stakeholders. S/he has no authority to enter into formal partnership
agreements, nor any formal financial authority, apart from standard expenses for day-to-day activities.
The SRH Coordinator will be responsible for the safety and custody of organization assets in her/his
possession. Travel to locations outside project areas should be done and coordinated with the
knowledge of the Field Manager and GBV and Protection Advisor.

Relationship and collaboration
She/he will work as a process-oriented support person to CARE Emergency Program to achieve on the
Sexual Reproductive Health programming related interventions within the Emergency Response. It will
therefore be essential for her/him to develop/strengthen relationships with partner organizations to
ensure effective support. This requires both sensitivity, diplomacy and responsiveness to the capacities
and needs of the different partners. S/he will also collaborate with other Country Office related
initiatives within the sub office and will be expected to provide support based on clearly and jointly
agreed Programme priorities. Teamwork is therefore a key element of the position.

Qualifications
- A Bachelor’s Degree in a health related field- midwifery, reproductive health, demography or
  social sciences.
- Possession of a Post graduate diploma in a related field is desirable.
- At least 1-3 years of hands on professional experience in Sexual Reproductive Maternal Health
  and skills in implementation of humanitarian emergency.
- Strong inter-personal communication skills; sound judgment and decision making skills.
- Ability to network, build relationships and establish collaboration with different partners,
  agencies local and international networks.

Job holder’s Name:

Job holder’s Signature: Date:

Sexual Reproductive Health Coordinator

Supervisor’s Name:
Supervisor’s Signature: Date:
Field Manager

Approver’s Name:

Approver’s Signature: Date:
Consortium Manager